**Proposal Request Form**

**Instructions:** *Complete this form and return to* [*ceatresearch@okstate.edu*](mailto:ceatresearch@okstate.edu) *when requesting proposal services from CEAT Research & Sponsored Programs. Please direct any questions to this email address.*

*Date of request: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*

|  |  |
| --- | --- |
| Title of Proposal |  |
| Date Due |  |
| RFP # or Link to Solicitation |  |
| Sponsor/ Agency Name |  |
| PI Name  Phone  Email Address |  |
|  |
|  |
| PI Department |  |
| Co-PI(s) |  |
| Co-PI(s) Department(s) |  |
| New proposal, Resubmission, or Modification |  |
| Cost Share Involved (Yes/No) |  |
| F&A waiver requested (Y/N) |  |
| Flow through from a Second Agency (Yes: Name of Agency/No) |  |
| Subcontractors or External Entities  (Please name) |  |
| Project Start and End Dates |  |
| Research, Outreach or Instruction |  |
| Research Type (Applied, Basic, or Developmental) |  |
| Travel (International or Domestic) |  |