



## August 2013 SPA\* Friday Incoming CEAT Faculty Orientation

Friday August 16, 2013  
ATRC 206 1:30pm - ?

**1:30-2:00: Welcome, Introductions and Comments**

Dr. Chuck Bunting, Associate Dean of CEAT Research & Sponsored Programs

**2:00-2:30: Technology Development & Intellectual Property**

Dr. Steven Price, Associate Vice President for Technology Development

**2:30-2:40: Break**

**2:40-3:25: Proposal Development & Submission:**

Policies & Procedures and Staff Support & Services presented by:  
Russell Simkins, Proposal Manager; Alex LeGrant, Proposal Development Specialist;  
and Pam Covington, Proposal Editor & Writer.

**3:30-4:15: Award Negotiation, Processing and Management:**

Policies & Procedures and Staff Support & Services presented by:  
Suzette Lavoie, Grant Manager; Jennifer Clausing, Grant Coordinator;  
and Mitzi Riggs, Grant Coordinator.

**4:15 - ? Additional Questions & Discussion**

\* SPA= A relaxing invigorating experience (and/or Sponsored Programs Administration).

The Academic Year 2013-2014 Schedule Coming Soon

Questions: Contact Suzette Lavoie, CEAT Research and Sponsored Programs

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